

Vermont Veterinary Licensing Requirements



Board Applications

1. Board Applications:

All Applicants can [apply online](#). Must be 18 years of age and submit these documents:

1. [Certificate of Veterinary Medical Education](#) completed by both the applicant and their [AVMA accredited veterinary college](#), OR:
 - a. Foreign Graduates must present a certificate from either ECFVG, PAVE, the Canadian Veterinary Medical Association, or a program the Board deems equivalent.
2. Proof of passing the NAVLE OR the NBE and CCT. Scores must be submitted directly from the AAVSB. You can use the [AAVSB's VAULT service](#) to send scores for a fee of \$99.
3. If previously licensed, request a [verification of licensure](#) from your initial and most current state(s) where you were/are licensed. Must be sent directly from the licensing authority to SOS.OPRLicensing2@vermont.gov. The other state does not have to complete the Vermont verification form if applying via the Endorsement process.

EXAM APPLICANTS: Must have passed the NAVLE within the last two years.

ENDORSEMENT APPLICANTS: Must be licensed in good standing in another US or Canadian jurisdiction Vermont and submit evidence of completing 24 hours of CE in the last 2 years.

1. Your license can be fast-tracked if you have been licensed continuously in good standing for the last 3 years.

2. Relevant Fees:

1. **\$100** Application Fee
2. **\$175** Renewal Fee (biennially)



Renewal & Reinstatement

1. All licenses expire at midnight on May 31st of odd-numbered years. Renewal forms are mailed to your mailing address 60 days before your license expires.
 - a. If your license is issued within 90 days of May 31st of odd years, it remains valid for the following biennial period.
2. If you renew your license late, you must pay a reinstatement fee.
3. A license that has been expired for less than five years may be reactivated by submitting **proof of veterinary practice** elsewhere or, if you stopped practicing, by completing any outstanding CE from the preceding renewal period (up to 24 hours).
4. If your license has lapsed for more than 5 years, it must be reinstated by retaking the NAVLE (within the last two years) OR by submitting **proof of veterinary practice** for 3,000 hours over the past 3 years in another US state or Canadian jurisdiction. The Board assesses these reinstatements on a case-by-case basis and may require re-training, testing, or reapplication.

CE Requirements


1. **24 hours** of CE are required each 2-year renewal period.
2. You can submit proof of CE using the **[Vermont Office of Professional Regulation portal](#)**.
3. Board approved CE providers can be found **[here](#)**.
4. A **[Continuing Education Record](#)** can be submitted for non-course activities such as reading, researching, presenting, or curriculum development.
5. It is recommended you keep all CE documentation for 4 years as you may be audited by the Board at any time.

Temporary License


1. If you are licensed in another state or Canadian jurisdiction, fully qualified for licensure, and all required documents have been submitted except any verification of licensures, you may be issued a 90-day provisional license. Select this option in your application.

FAQ:

How long does it take to process my application?

 Generally, applications are processed within 5 business days. If additional information is required, it may take an additional 3 to 5 business days to process from the date of receipt. Incomplete applications are not processed.

How do I check the status of my application or renewal?


 You can check the status of your application or renewal 24/7 through Vermont's [online service system](#). Please allow 3 to 5 business days for processing.

How do I submit a Continuing Education course for pre-approval?

 CE pre-approval forms can be found in Vermont's [online service system](#).

FAQ Continued:

How do I update my name, address, or email address?

 Personal information changes must be updated within 30 days using Vermont's [online service system](#) and navigating to "Edit Profile." Name changes will require a marriage certificate, divorce decree, or official court document.

Contact

Vermont State Office of Professional Regulation

89 Main Street, 3rd Floor
Montpelier, VT 05620-3402

[Online Contact Form](#)

Please check your local requirements as state and national guidelines may have changed since last updated on 6/23/2023.

